<u>Library Research Consulting Fee</u>

The New York State Historical Association is a self-supporting membership, private non-profit, educational institution committed to the preservation of New York State's documentary heritage and the promotion of historical research at the state and local levels with no official connection with the State of New York.

Due to the large number of reference requests received by our Research Library, it has become necessary for us to charge a reference fee. The reference fee is $35.00 per hour for non-members and $25.00 per hour for members with the first hour being prepaid. This charge is for staff time involved in attempting to answer your questions through sources in our library and allows up to 10 photocopies. **<u>We cannot, of course, guarantee results to your inquiry, but at the very least we try and suggest other sources for you to try.</u>**

The copyright law (Title 17, US Code) may cover all photocopied material. Libraries are authorized to furnish photocopies when the material is to be used for private study, scholarship or research. If the user later uses a photocopy in excess of "fair use," the user may be liable for copyright infringement.

Let us know how you wish us to proceed by checking the appropriate box below. Please sign and date this form. Thank you.

Signature _____ Date _____
Telephone _____ E-mail _____

[ ] Please undertake the search requested. I enclose my research fee ($25.00 members or $35.00 non-members) for the first hour of research. I understand and agree to the terms above and that I will be billed for any additional research time.

[ ] I wish to join the New York State Historical Association as a Basic member for $50.00 or $80.00 for a Household membership. I have enclosed my membership dues in the appropriate amount. I understand and agree to the terms above.

Please send this fee letter with a check made out to NYSHA Research Library, to NYSHA Research Library, PO Box 800 Lake Rd., Cooperstown, NY 13326. Also include a brief letter containing as much information known (i.e. names, dates, births, deaths, towns).